



NURSE SCHMITZ'S

HEALTH OFFICE READINESS Checklist



- Contacted the school nurse regarding any new or existing chronic health conditions.
- Submitted healthcare provider-signed action plans for asthma, allergies, diabetes, or seizures.
- Hand-delivered essential rescue medications in their original, pharmacy-labeled boxes.
- Signed school medication administration permission forms for all routine or emergency doses.
- Provided complete vaccination records showing full compliance with Missouri DHSS mandates.
- Submitted grade-specific requirements for incoming Kindergarteners, 8th graders, or 12th graders.
- Filed official exemption documentation (MD/DO-signed medical form or health agency-issued religious card) along with a professional verification letter from your pastor, if applicable.

