

First Class at Central Methodist University

If you are planning on taking a Dual Credit class through CMU next semester you will need to fill out this form, sign it, and have you parent/guardian sign it. This form will need to be returned to the Counseling Office no later than: **(insert date here)**

Semester/Year: _____ Today's Date: _____

Student Name: _____ Phone number: _____

Student email: _____ School: _____

Classes that student is requesting enrollment in:

Course No.	Term (Fall, Spring, Year, Online)	Course Time	Course Title	Semester Hours	Instructor

Number of credits student is taking in seat/ITV/ZOOM: _____ x \$80.00 = \$ _____

Number of credits student is taking online: _____ x \$100.00 = \$ _____

By signing this you understand that you will be taking the course(s) above for Dual Credit and will be paying CMU the required amount for each course.

Student Signature: _____ Date: _____

Payment can be made as follows:

Electronically via internet: Credit/debit card and e-check payments can be submitted through the internet. Visa, MasterCard, Discover and America Express are all accepted cards. You can make a payment by logging onto your myCMU account. www.centralmethodist.edu – Log into your myCMU account- Select the "Student" tab at the top of the page – Select "Billing and Payments" – Select "Sign Up for a Payment Plan" Follow the simple instructions to complete the transaction. Please Note: A 2.75% processing fee will be charged for credit/debit card payments. There is no fee for the e-check option. Payments may be made online through the students myCMU account. (<https://compass.centralmethodist.edu/ics/>)

A check can be mailed to: Office of First Class at CMU, 411 Central Methodist Square, Fayette, MO 65248
Please include student's name or student id.

New students need to complete an application to CMU. It can be found at this link:
<https://www.centralmethodist.edu/admissions/applications.html> click on the Dual Credit button

Students must complete the Contract for Financial Responsibility each semester. Students should log into their myCMU account, student, billing and payments and then the Contract for Financial Responsibility is on the lower right. Please use the CFFR for dual credit students. It can be also found at the link below. Students must be logged into their myCMU account for the link to work, or find it on the First Class web page at: <https://www.centralmethodist.edu/academics/dual-credit/first-class-resources.html>

Questions?? Contact Peggy O'Connell moconnel@centralmethodist.edu or 660.248.6892