

List of Course & Text Book Information

EN110 College Composition I 3 hours CMU

This course focuses on techniques of topic development, drafting, and revision to help students write clear, concise sentences, paragraphs, and essays. Includes the study of grammar, syntax, and diction and their relationship to effective writing. Fall semester. In house/ITV: How to Write Anything: A Guide and Reference (2nd ed) by John J. Ruskiewicz. Bedford/St. Martin's Publisher. Amazon ISBN-10: 1457602431 ISBN-13: 978-1457602436 Online text: How to Write Anything: A Guide and Reference (3rd ed) by John J. Ruskiewicz. MacMillan Higher Education Publisher. Amazon ISBN-13: 978-1457693687

EN111 College Composition II 3 hours CMU

EN111 continues the mastery of techniques of topic development, drafting, and revision but focuses more on developing organizational patterns (e.g. narration, process, comparison, definition, and cause and effect). Students will practice these patterns through writing several essays, including a research essay. Also the study of grammar, syntax, and diction and their relationship to effective writing. Prerequisite: C or better in EN110 In house/ITV text: How to Write Anything: A Guide and Reference

FB101 Personal Finance 3 hours CMU

This course is a survey course for both Business and nonBusiness students in personal financial planning including personal budgeting, investments, insurance, credit, housing, and retirement planning. Fundamentals of financial planning and making educated decisions regarding spending, saving, borrowing, and investing that lead to long-term financial security are key components of this course. In house/ITV text: Managing your Personal Finance (5th ed) by Joan S. Ryan. Cengage Learning Publisher. Amazon ISBN-10: 0538441755 ISBN-13: 978-0538441759 (2nd ed) by John J. Ruskiewicz. Bedford/St. Martin's Publisher. Amazon ISBN-10: 1457602431 ISBN-13: 978-1457602436 Online text: How to Write Anything: A Guide and Reference (3rd ed) by John J. Ruskiewicz. MacMillan Higher Education Publisher. Amazon ISBN-13: 978-1457693687 d) by Ebert and Griffin. Prentice Hall Publisher. Amazon ISBN-10: 0132287854 ISBN-13: 978-0132287852

BU110 Introduction to Business 3 hours CMU

Survey course to acquaint students with the major institutions and practices in the business world, to provide the elementary concepts of business, to act as an orientation course for

selecting a major, and to provide information on business career opportunities. In house/ITV
text: Business Essentials (6th ed)

MA 103 College Algebra (MA 103) 3 Hours CMU

Text: College Algebra, by Lial, Hornsby, and Schneider, 9th ed., (Pearson) Addison Wesley, 2009, ISBN: 0-321-22757-3

MATH 1112 College Trig 2 Hours UCM

Text: No purchase necessary; we will be using SHHS textbooks.

MATH 1151 College Calculus 5 Hours UCM

Text: Calculus Ninth Edition by Larson, Edwards ISBN-13: 978-0-547-16702-2