

Dear Sacred Heart School Families,

It is time to re-enroll for the 2017-18 school year! It is an honor to partner with you in the academic and moral formation of your child, and we look forward to another exciting year.

Please read this letter carefully as it contains new and important information on the re-enrollment process. Your understanding and participation is vital. Teacher contracts go out April 1, so getting your child enrolled before then is critical. Firm enrollment commitment from you gives us the leverage we need to work within our budget and make staffing decisions that position every child to receive the best overall educational experience.

Steps to Re-enroll for the 2017- 2018 School Year

- Please complete the enclosed forms and return them to the school office by March 15, 2017.
- A \$100 per child non-refundable tuition down payment is required by March 15, 2017.
- In K-5, a wait list will be implemented when the first section of each class fills. When enrollment reaches levels sufficient for two sections, a second section will be opened.
- Open enrollment for the general public will begin March 16, 2017.
- If a kindergarten student is not enrolled by February 17, 2017 the student may go on a waiting list.
- If a first grade through twelfth grade student is not enrolled by March 15, 2017, the student may go on a waiting list.
- **As members of our Sacred Heart School family, you are eligible to enroll in advance of the general public. Once enrollment is open to the general public, names will be added to the class roster as they are received.**

Tuition Rate Schedule

Please review the enclosed 2017-2018 tuition rate schedule. The actual cost to educate a child at Sacred Heart School is \$6,800. The difference in the actual cost and the set tuition rate is made possible by the support of Sacred Heart, St. Patrick and St. John parishes, the Sacred Heart School Foundation, and the Diocese. We ask that those who are able to pay the true cost will prayerfully do so; and indicate such on the registration forms. Payments above and beyond the set tuition rate will be considered a tax-deductible donation to Sacred Heart School.

SHS Introduces FACTS for Confidential & Fair Financial Assistance

Sacred Heart School is here to serve all families, regardless of income, who desire and embrace the school's mission and vision. Beginning this year, Sacred Heart School is partnering with web-based FACTS Grant & Aid Assessment to assist in the determination of need-based scholarships. FACTS is widely used by thousands of private schools and universities as a means of providing a comprehensive and objective analysis of financial need while maintaining the highest level of confidentiality with personal finances.

Any family seeking need-based scholarship assistance will be required to apply through FACTS by March 1, 2017. Late applications are not guaranteed assistance. Exceptions may apply to families relocating to the area. Instructions on how to apply through FACTS are outlined in the enclosed letter.

Our current families are our best ambassadors. If you know of families interested in sending their children to Sacred Heart, please ask them to contact us as soon as possible.

Thank you for your continued commitment to quality Catholic education!

Fr. Mark Miller
Pastor

Dr. Gary Manning
Principal

Mrs. Holly Wilson
Principal

Tuition Information for the 2017-2018 School Year

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2017-2018 Rates

Three-Year-Old Preschool (Mornings or Afternoons T-TH)	\$110 per month (\$25 registration fee)
Four-Year-Old Preschool (Mornings or Afternoons M-W-F)	\$160 per month (\$25 registration fee)

Grades K – 5	\$3,600 (\$225/student - textbook/technology/security fee)
Grades 6 – 8	\$4,000 (\$225/student - textbook/technology/security fee)
Grades 9 – 12	\$4,200 (\$225/student - textbook/technology/security fee) (\$125 annual class dues for grades 9-12**)

The tuition increase is an increase of \$40 a month/student over ten months.

Out-of-parish Catholic family assessment*	\$1,500 per family
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Non-Catholic family assessment	\$2,000 per family
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(Through the offertory giving of its parishioners, Sacred Heart, St. Patrick and St. John contribute a school subsidy amounting to more than \$400,000 per year to the school budget. Out-of-parish Catholic families and Non-Catholic families are assessed an additional amount as their contribution to the subsidy.

*Defined as Out-of-parish Catholic families who are registered and tithing at a Catholic parish outside of the Pettis County Catholic Community.

**Annual class dues of \$125 are mandatory for every student in grades 9-12. The funds are earmarked to the students' class account to fund activities specific to their class, such as prom, mission trip, and other expenses that occur throughout their high school years.

Stewardship Cards

Families registered in a Pettis County Catholic Community parish must have a stewardship card on file in the rectory office, and show evidence of giving. Non-participating members will be assessed as Out-of-parish Catholic families. The tithing percentages recommended by the Diocese of Jefferson City are 5% of annual household income to the local parish, 1% to the diocese and 4% to the charities of choice.

FACTS & Financial Assistance Programs

Sacred Heart School is here to serve all families, regardless of income, who desire and embrace the school's mission and vision. If you want a Catholic education for your child(ren), PLEASE let us work with you if cost is an issue. Any family seeking a need-based scholarship will be required to apply through FACTS by March 1, 2017. Late applications are not guaranteed assistance. Exceptions may apply to families relocating to the area. Scholarship assistance is applicable to tuition only; additional fees are a fixed rate. To begin the need-based scholarship application process, visit <https://factsmgt.com>. Use the school ID Code: 22303

Methods of Payment

Three methods of payment are available:

- 1) The bill can be paid in full at the beginning of the school year.
- 2) The bill can be paid in two equal installments with payments due at the beginning of each semester.
- 3) The bill can be paid monthly through an automatic bank withdrawal. Families opting for this payment method would be required to sign up for an automatic monthly withdrawal over 10 months from August through May.

Tuition Incentives

- A \$500 tuition credit is available to anyone hosting an International Student. This incentive is in effect for tuition only and does not include the tithing expectation or the non-parish assessments

- Participation in the SCRIP program can significantly reduce tuition obligations at NO ADDITIONAL COST to parents and families! To be able to receive financial assistance you must participate in the SCRIP program. Please contact Mrs. DeGraff edegraff@gogremlins.com in the main office for more information.

We thank you for your continued support and loyalty to Sacred heart School. If you have any questions please contact Dr. Gary Manning at 660-827-3800 or gmanning@gogremlins.com.

Yours in Catholic Education,

Sacred Heart School

February 1, 2017

Dear Sacred Heart School,

It is our intention to send our child, _____, to Sacred Heart School for the 2017-2018 school year. He/she will be in grade _____. Please place our child on the student roster for the 2017-2018 school year. This will be considered our pre-enrollment.

Attached is our \$100 (per child) non-refundable deposit to secure our child's placement. (This deposit will be credited toward tuition payments.)

Understanding that the actual cost to educate a child next year at Sacred Heart School is \$6,800, I would like to make a donation to reduce or eliminate the tuition gap. (Donations should be submitted as a check separate from tuition payments to be eligible as a 100% tax-deductible donation to Sacred Heart School.)

Sincerely,

Contact Information:

OFFICE USE ONLY	
Date Received:	
Paid: Cash	Check #
Amount:	